

DEPARTMENT OF PUBLIC WORKS

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February 4, 2005

TO: Area Home Builders
FROM: Martha Tasker, Utilities Director
SUBJECT: New and Existing Residential Water Meter Policies

RESIDENTIAL WATER METERS

All new residential meter settings shall be located outside of private residences on City right-of-way per the following policy:

New Residential Water Meter Policy

- ◆ All new residential meter setter/pits to be located in City right-of-way.
- ◆ The City Water Utility Division shall be responsible for installing piping from the curb stop to the meter setter/pit.
- ◆ Before the new water service is turned on the customer shall pay a new water service fee of \$150.00 to Building Services as part of the building permit fee for the new residences.
- ◆ The City Water Utility Division shall coordinate the location of the meter pit with the customer.
- ◆ The plumbing inspector for the City shall approve all plumbing on the private property served by the water service line prior to the service being turned on.

It is the intent of the Public Works Utilities Division to relocate all existing water meters from inside private residences to the City right-of-way. This relocation process will take place over the next several years. As customers or property owners replace water service lines, the water utility shall complete the maintenance as per the current Salina Code.

The current Salina Code (section 41.28(e)) defines that maintenance of all existing water service lines (including those originally paid for and owned by the property owner) shall be performed by the water utility at the water utility's expense. The maintenance obligation shall cover the water service line from the water main through the curb cock if the meter is set on private property or through the meter set if the meter is set on public property.

Existing water meters shall be relocated from the inside of private residences onto City right-of-way per the following policy:

Existing Residential Water Meter Policy

- ◆ Relocate existing water meter from inside private residences to City right-of-way.
- ◆ The City Water Utility Division shall be responsible for installing the water service line from either the water main or curb stop to the meter setter/pit.
- ◆ The cost shall be at the City Water Utility Division's expense.
- ◆ The City Water Utility Division shall coordinate the location of the meter pit with the customer.
- ◆ The customer shall be responsible for installing the water service from the meter pit to inside the private residence.
- ◆ The customer shall be responsible for contracting with a licensed plumber to remove the meter and reconnect piping inside the residence.
- ◆ The meter shall be returned to the City Water Utility Division.
- ◆ The plumbing inspector for the City shall approve all plumbing on the private property served by the water service line prior to the service being turned on.

The above policy shall apply when a customer requests that the water meter be relocated from the inside of the residence to the City right-of-way.

If you have any questions concerning the above policies, please contact me at (785) 309-5725.

Effective Date: February 7, 2005